

Invitation for Sealed Quotation

Government of Nepal (GoN)
Ministry of communication and Information Technology

Department of Printing (DoP)

Singhadarbar, Kathmandu

SQ No. DOP/G/SQ/2075-76/04

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1. The *Department of Printing (DoP)* invites sealed quotations from registered suppliers *for the supply, delivery and installation of SplitAir conditioner.*
2. Interested eligible suppliers may obtain further information and inspect the sealed quotation forms at the office of *DoP, Singhadarbar, Kathmandu, Tel 01-4211622, 01-4211695.*
3. Sealed quotation forms may be purchased by eligible Suppliers on the submission of a written application and upon payment of a non-refundable fee of *Rs.1000/-.*
4. Sealed Quotation must be submitted to the above office on or before *12:00 hrs on 22 March 2019.* Quotation received after this deadline shall not be accepted.
5. Quotation must be valid for a period of *45 days* after opening of sealed quotation and must be accompanied by Cash Security or Bank Guarantee, amounting to a *14,000/-* which shall be *valid for 75 days* after opening of the Sealed Quotations.
6. Bidder should deposit the cost of bidding document in the following bank and submit the receipt of the deposited amount of cash along with the Sealed Quotation.

Information to deposit in Bank:

<i>Name of the Bank: Everest Bank Ltd</i>	
<i>Name of Office: Department of Printing, Singha Durbar</i>	
<i>Office Code no. : 358013501</i>	
<u>For purchase bidding document</u>	<u>For Cash Security</u>
<i>Account no.: 00100106200001</i>	<i>Account no.: 135001</i>
<i>RajaswaShirshak no. : 14229</i>	

7. Sealed Quotation shall be opened in the presence of Suppliers' representatives who choose to attend at *14:00 hrs on 22 March 2019* at the office of *Department of Printing, Singhadarbar, Kathmandu.*
8. If the last date of purchasing, submission and opening falls on a government holiday then the next working day shall be considered the last day.